



Employment Opportunity:

Winter Season Arena Manager –Municipality of Machin

The Municipality of Machin is seeking a self-motivated, customer service-oriented individual with experience in operating ice arenas. The successful candidate will be responsible for planning, organizing, directing and controlling the daily and long-term operations of the Woodland Arena, located in Vermilion Bay, Ontario

This is a hands-on management position that is responsible for all aspects of facility building maintenance and ice production operations including:

- ice making and maintenance
- refrigeration plant operations
- janitorial and building maintenance duties
- scheduling, supervising and training of staff
- ordering supplies and equipment
- developing and monitoring budgets

The successful applicant must have experience with supervision of staff, facility management, recreational programming and ice maintenance. It would be an asset if the applicant had the following courses: Basic Refrigeration and Ice Technology.

A commitment to continuous skills upgrading and improvement, and excellent customer service are preferred attributes.

Deadline: September 22, 2023

An attractive wage and benefit package offered.

If you are interested in this challenging opportunity, forward your resume to: Tammy Rob, Clerk Treasurer, Municipality of Machin, P.O. Box 249, Vermilion Bay, On, P0V 2V0