



Starting a Business in Machin: The Ultimate Checklist!

☀️ Steps to Launch

1. 🧐 Dream & Research
2. 📄 Business Plan
3. 👤 Choose Structure
4. 📝 Register Business
5. 📄 Licences & Permits (BizPaL + Zoning)
6. 💰 Taxes & CRA Accounts
7. 💡 Funding & Help
8. 🛡️ Insurance
9. 🇩🇪 Compliance
10. 🎉 Open!

🎯 1) Dream & Research

- 💡 Creative idea.
- 🧐 Know your audience.
- 📄 Survey the community.

👉 Check out Machin's Census Data — <https://www12.statcan.gc.ca/census-recensement/2021/dp-pd/prof/details/page.cfm?Lang=E&SearchText=Machin&DGUIDlist=2021A00053560021&GENDERlist=1,2,3&STATISTIClist=1&HEADERlist=0>

📄 2) Business Plan

Write your:

- Mission & values
- Target customers
- Startup costs
- Marketing plan

Pro tip: A solid plan helps with funding later!

👉 Business Development Bank of Canada: How to Write an Effective Business Plan — <https://www.bdc.ca/en/articles-tools/start-buy-business/start-business/how-write-business-plan>

🇩🇪 3) Choose Your Business Structure

Choose what fits your vision:

- Sole proprietorship
- Partnership
- Corporation


👉 4) Register Your Business

- ✓ Unique business name? Register it!
- 👉 Ontario Business Registry — <https://www.ontario.ca/page/ontario-business-registry>



5) Licences & Permits — What You Need to Know

Running a business can involve licences/permits from different government levels (federal, provincial, municipal). To figure out exactly what you need:

 Use **BizPaL** — a free, easy online tool to generate a *custom list of licences & permits* based on your business type and location:

 <https://www.bizpal.ca/>

But Here's the Best Part for Machin

 **Machin does *not* require a general municipal business permit/license** just to operate a business!

BUT — depending on what you do and where you want to locate your business, you **may still need specific licences or approvals** from higher levels of government or for specific activities (like food handling, alcohol sales, signage, etc.).




Transient traders require permits in Machin (businesses that sell goods without a permanent location).

! And even if you don't need a municipal business licence — you should still **confirm zoning** for your business location (so your idea fits where you plan to be).


 Machin Zoning Info — <https://www.visitmachin.com/p/zoning-plan>

 Machin Municipal Forms — <https://www.visitmachin.com/p/forms>

Summary:

-  No general business permit required in Machin
-  Specific licences *may* still be needed based on activity
-  Confirm Zoning First!

6) Taxes & CRA Accounts

 Register for **GST/HST** if your sales will exceed \$30,000/year.


 CRA Business Registration — <https://www.canada.ca/en/revenue-agency/services/tax/businesses/topics/gst-hst-product-services>



7) Funding & Help Resources

Ontario offers tons of programs to support entrepreneurs — from advice and training to grants and loans!

Business Support & Mentorship

- Small Business Enterprise Centres — free mentoring & workshops
 <https://www.sbcontario.ca/small-business-services/>
- Starter Company Plus — training + cash grants
- Summer Company — support for student entrepreneurs
- Futurpreneur Canada — loans + mentorship for young founders

Government Grants & Programs

Search for provincial and federal funding options to grow your business — Ontario's small business information hub has details on many program. Don't forget to check out the Machin website for our Community Improvement plan programs at

 <https://www.visitmachin.com/p/community-improvement-plan>

8) Insurance

Even if not mandatory:

- Liability insurance
- Property insurance
- Commercial auto
- Protect your business against surprises!

9) Compliance & Best Practices

- ✓ Keep excellent records
- ✓ Understand labour, safety, and environmental rules
- ✓ Stay up to date with renewals and reporting

 WSIB Ontario — <https://www.wsib.ca/en/online-services-businesses>

 Ministry of Labour Information — <https://www.ontario.ca/page/ministry-labour-immigration-training-skills-development>

10) Launch Party!

 Open your doors and celebrate!